



**Foirm Iontrála – 2025/26**

**APPLICATION FORM FOR ADMISSION**

All Application Forms and accompanying documentation should be sent to:	For office use only
Coláiste de hÍde, Bóthar Chaisleán Thigh Motháin, Tamhlacht, Baile Átha Cliath 24 D24 NP82	Date received: ____/____/_____ School Stamp:

Roinn 1 – Sonraí Pearsanta										
Ainm Baiste/ First Name:										
Sloinne/ Surname:										
Seoladh Baile/ Student Address:										
Dáta Breithe/DOB										
Eircode:										
Bunscoil (Primary School)										
PPSN:										

Roinn 2 – Sonraí na dTuistí		
<i>The information is sought for the purposes of making contact about this application. If more than one name is given but the address is the same, only one letter will issue and will be addressed to both individuals.</i>		
	Parent / Guardian 1	Parent / Guardian 2
Prefix: (e.g. Mr. / Ms. / Ms. etc.)		

<b>Ainm Baiste/First Name:</b>		
<b>Sloinne/Surname:</b>		
<b>Mother's Maiden Name</b>		
<b>Seoladh/Address:</b>		
<b>Eircode:</b>		
<b>Uimhir Theileafóin/ Telephone no.</b>		
<b>Seoladh Ríomhphoist/Email</b>		
<b>Relationship to student:</b>		

**Roinn 3 – STUDENT CODE OF BEHAVIOUR / Cód Iompair na Scoile**

Please confirm that the Student Code of Behaviour is acceptable to you as a parent/guardian and that you shall make all reasonable efforts to ensure compliance of same by the student if s/he secures a place in the school. Please note that the Code of Behaviour can be found at [www.colaiistedehide.ie](http://www.colaiistedehide.ie) or from the school office.

I \_\_\_\_\_ confirm that the Code of Behaviour for the school is acceptable to me as the student's parent/guardian and I shall make all reasonable efforts to ensure compliance by the student if s/he secures a place in the school.

**Please provide details of the primary school attended by the student.**

Modern Foreign Language / Teanga Iasachta Nua-aimseartha

Cuir X sa bhosca cúí / Put X in the correct box

**FRENCH**

**GERMAN**

**Aon eolas breise /any extra information necessary/Details of Special Educational Need:**

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**A. If the student has/had previously any siblings in this school, please indicate their names and years of attendance.**

<b>(i) Ainm/Name:</b>	
<b>Bliain / Year(s):</b>	
<b>(ii) Ainm/ Name:</b>	
<b>Bliain /Year(s):</b>	

**IMPORTANT INFORMATION: Eolas Tábhachtach:**

- All of the information that you provide in this application form is taken in good faith. If it is found that any of the information is incorrect, misleading or incomplete, the application may be rendered invalid.
- Please understand that it your responsibility to inform the school of any change in contact information or circumstances relating to this application.
- For information regarding how your data is processed by the school and DDLETB, please see overleaf.
- Please sign below to demonstrate that you have read and understood this information.

\_\_\_\_\_  
(Parent / Guardian 1)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent / Guardian 2)

\_\_\_\_\_  
(Date)

<b>OFFICE USE ONLY/ Don Oifig amháin</b>
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<b>Dáta gur glacadh leis an iarratas:</b>
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## DATA PROTECTION

The Board of Management of Coláiste de hÍde is a committee of DDLETB, 1 Tuansgate, Belgard Square East, Tallaght, Dublin 24 which is a data controller under the General Data Protection Regulations and the Data Protection Acts 1988 - 2018.

The personal data supplied on this Application Form and the accompanying documentation sought is required for the purpose of:

- Verification of identity and date of birth;
- Verification and assessment of admission criteria;
- Allocation of teachers and resources to the school; and
- School administration,

all of which are tasks carried out pursuant to various statutory duties to which DDLETB is subject.

Failure to provide the requested information may result in the application being deemed invalid and an offer of a place may not be made.

The personal data disclosed in this Application Form may be communicated internally within DDLETB for the purpose of determining the applicability of the selection criteria and possibly with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018.

The personal data provided in this Application Form will be kept for 7 years from the date on which the student turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely, in line with DDLETB's Data Retention Policy, which can be found at [www.ddletb.ie](http://www.ddletb.ie).

A copy of the full DDLETB Data Protection Policy is available at [www.ddletb.ie](http://www.ddletb.ie) or from the school office.

Any person who provides personal data through this Application Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where DDLETB does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commission.